

# Downtown Modesto Partnership Board of Directors Meeting Minutes

<b>Date of Meeting:</b> (MM/DD/YYYY)	3/09/2016	<b>Time:</b>	4:00 PM
<b>Minutes Prepared By:</b>	Josh Bridegroom	<b>Location:</b>	1150 9 <sup>th</sup> Street Modesto
<b>1. Attendance</b>			
Present	David Gianelli, Mike Goss, Kole Siefken, Bart Barringer, Chris Murphy, Wayne Bridegroom, Lynn Dickerson, Hank Barrett, Ryan Swehla, Robert With, George Boodrookas, Rose Louis, Fred Silva, Neal Khatri, Dave White		
Absent	Niniv Tamimi, Jim Struck, Belinda Rolichek, Elliot Begoun, Craig Stott, Barrett Lipomi, David Boring, Greg Reed		
Others	Jennifer Mullen, Josh Bridegroom		
<b>2. Discussion</b>			
<b>#</b>	<b>Topics</b>	<b>Presenter</b>	
1	Welcome and Introductions - Dave opened the meeting at 4:05pm.	Dave G.	
2	Review of Minutes from February 10, 2016 - Dave asked for a motion to approve the minutes. o Board approved the minutes as submitted (Barrett/Swehla; unanimous).	Dave G.	
3	Public Comments - Dave asked whether there were any comments from the public and none replied.	Dave G.	
4	Consider hiring SinglePoint to provide HR services for the organization (Executive Committee) - Dave referenced the contract provided with the agenda and identified that the purpose would be to free the Executive Director/CEO up to work on the vision and higher level administrative tasks of the organization. o Board approved the item as recommended unanimously (Dickerson/Bridegroom; unanimous).	Dave G.	
5	Consider supporting Buxton market study and providing a \$10,000 contribution toward the cost of the service (Business Retention and Recruitment Committee) - Hank provided an overview of the Buxton study and the committee's rationale for recommending the contribution to it: the committee was already planning to have a market study completed for downtown; it would give the Downtown Partnership a seat at the table in overseeing the development and use of the study; the timing is good because we can establish a baseline early on and it compliments the MotionLoft item. o Board voted to approve the item as recommended (Barrett/Murphy; unanimous).	Hank B.	
6	Committee Updates - The committee chairs and Josh Bridegroom provided an update on the work of the respective committees, including pursuing the parking and entertainment ordinance improvements with the City, the Buxton Market Study and MotionLoft item, the Evening Market on 10th Street, setting up a web page and email and coordinating improvements for J Street.	Dave G. Hank B Lynn D. Josh B.	

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7	<p>Extra Items</p> <ul style="list-style-type: none"> <li>- Lynn informed the group that the Gallo Center just completed the installation of lights in all the onsite trees.</li> </ul>		Lynn D.
<b>3. Closed Session</b>			
1	<p>Consider extending an offer for the CEO/executive director position and authorizing the executive committee to negotiate final contract terms (Executive Committee).</p> <ul style="list-style-type: none"> <li>- Dave presented the executive committee's recommendation to offer the CEO/executive director position to Josh Bridegroom and reviewed the proposed terms <ul style="list-style-type: none"> <li>o The board voted to offer the position to Josh Bridegroom, as recommended by the executive committee.</li> </ul> </li> </ul>		Dave G.
<b>4. Action Items</b>			
<b>Action</b>		<b>Owner</b>	<b>Due Date</b>
Execute Agreement with SinglePoint to provide HR services for organization.		Dave Gianelli	3/12/2016
Inform City of Downtown Partnership's intent to support and contribute \$10,000 toward the cost of the Market Study, once contract is complete.		Hank Barrett	3/12/2016
Coordinate meeting with City Management regarding pursuing the recommendations of the parking management model and modifications to the entertainment ordinance.		Dave Gianelli	3/12/2016
Finalize and extend contract offer for the position of CEO/executive director to Josh Bridegroom.		Dave Gianelli	03/12/2016
<b>4. Next Meeting (if applicable)</b>			
<b>Date:</b> (MM/DD/YYYY)	05/11/2016	<b>Time:</b>	4:00pm
		<b>Location:</b>	1150 9 <sup>th</sup> Street Modesto