

# Downtown Modesto Partnership Board of Directors Meeting Minutes

<b>Date of Meeting:</b> (MM/DD/YYYY)	01/13/2016	<b>Time:</b>	4:00 PM
<b>Minutes Prepared By:</b>	Josh Bridegroom	<b>Location:</b>	1150 9 <sup>th</sup> Street Modesto
<b>1. Attendance</b>			
Present	David Gianelli, David Boring, Chris Murphy, Rose Louis, Mike Goss, Fred Silva, Bob Barzan, Ryan Swehla, Craig Stott, Terry Withrow, Greg Reed, Wayne Bridegroom, Hank Barrett, George Boodrookas, Kole Seifken, Lynn Dickerson, Bart Barringer, Sue Richardson, Belinda Rolicheck ,Elliot Begoun (via conference call)		
Absent	Garrad Marsh, David White, Neal Khatri, Robert Wirth, Niniv Tamimi, Jim Struck,		
Others	Jennifer Mullen, Nancy Young, Brandon Gillespie, Josh Bridegroom		
<b>2. Discussion</b>			
<b>#</b>	<b>Topics</b>	<b>Presenter</b>	
1	Welcome and Introductions - Dave opened the meeting at 4:05pm.	Dave G.	
2	Review of Minutes from December 3 <sup>rd</sup> , 2015 - Dave asked for a motion to approve the minutes. Several board members noted inaccurate information about the attendance of several board members and others in the minutes. o Board approved the minutes with addition of Belinda Rolicheck to those listed as present at the meeting, the deletion of Garrad Marsh, Gavin Bruce and Larry Decker from those listed as present at the meeting, and the relocation of Craig Stott from being listed as a guest in the meeting to being listed as present.	Dave G.	
3	Public Comments - Dave asked whether there were any comments from the public and none replied.	Dave G.	
4	Approval of MIP Contract with the City to Administer CBD - Dave referenced the contract provided with the agenda and asked for a vote of the board to approve the contract. o Board approved the contract unanimously.	Dave G.	
5	Status on County Collection Process, City Advance of Funds - Dave informed the board that the County collection process is underway and that the City Advance of Funds is eminent and should be completed before the next board meeting.	Dave G.	

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6	<p>Report from Executive Committee</p> <ul style="list-style-type: none"> <li>- Dave informed the board that the Executive Committee recommended the appointment of Robert Wirth, Rose Louis, Niniv Tamimi, and Jim Struck to the board <ul style="list-style-type: none"> <li>o Board voted to approve the appointment of new board members, as recommended (Silva/Murphy; unanimous)</li> </ul> </li> <li>- Dave identified that the Executive Committee recommended using Stanislaus Community Foundation for accounting purposes, and referenced the proposal attached to the agenda <ul style="list-style-type: none"> <li>o Board voted to approve this item, as recommended (Hank/Swehla; unanimous; Dickerson abstained).</li> </ul> </li> <li>- Dave reported that the Executive Committee recommends using Andreini Insurance Company for Directors and Officers and General Liability Insurance, based on their high rating and low cost <ul style="list-style-type: none"> <li>o Board voted to approve this item unanimously (Don't have first and second for this one)</li> </ul> </li> <li>- Dave identified that the executive committee recommended the board authorize the repayment of immediate obligations to New City America for interim administration and the reimbursement of filing for 501c3 status with IRS once the City advance of funds is received. <ul style="list-style-type: none"> <li>o Board voted to approve these items as recommended (Boodrookas/Barrett; unanimous)</li> </ul> </li> </ul>		Dave G.
7	<p>Committee Updates</p> <ul style="list-style-type: none"> <li>- Lynn presented options the Operations committee discussed for hiring of safe and clean staff (in-house versus contract) and informed the board that the committee is recommending in-house hiring. Lynn also informed the board that the committee is looking into moving forward with changes to the entertainment ordinance.</li> <li>- Elliot informed that board that the Promotions committee took the previous month off due to the holidays, but would be focusing on getting a website up and running at its next meeting.</li> <li>- Hank identified that he is working to coordinate the first meeting of the Business Attraction and Retention committee and expects to have something to report by the next board meeting.</li> <li>- Bob informed the board that the Urban Design committee is currently surveying property owners on J Street related to improvements the committee is working with the City on and that it plans to survey business owners next. He also told the group that he was planning to step down as chair of the committee and Barrett Lipomi is intended to be his replacement.</li> <li>- Dave recommended the board establish a Finance Committee to manage the back office operations to free the Executive Committee up to deal with organization and governance <ul style="list-style-type: none"> <li>o Board voted to approve the recommendation (Murphy/Barrett; unanimous)</li> </ul> </li> </ul>		Lynn D., Elliot B., Hank B., Bob B. & Dave G.

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<b>3. Action Items</b>					
<b>Action</b>	<b>Owner</b>		<b>Due Date</b>		
Revise the board minutes from December 3 meeting.	Marco LiMandri		02/10/2016		
Sign agreement with City for management of CBD funds	Dave Gianelli		02/10/2016		
Sign agreement with Stanislaus Community Foundation	Dave Gianelli		02/10/2016		
Sign agreement with Andreini Insurance for Directors and Officers and General Liability insurance	Dave Gianelli		02/10/2016		
Establish Finance Committee	Dave Gianelli		02/10/2016		
<b>4. Next Meeting (if applicable)</b>					
<b>Date:</b> (MM/DD/YYYY)	02/10/2016	<b>Time:</b>	4:00pm	<b>Location:</b>	1150 9 <sup>th</sup> Street Modesto